

New Zealand GOVERNMENT SECTOR DIRECTORY

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His Excellency The Honourable Anand Satyanand, DCNZM



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Government House is the official residence of the Governor-General. It also accommodates the official, personal and household staff required for the Governor-General to carry out his constitutional, ceremonial and community role.

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Membership includes all Ministers

Clerk of the Executive Council

Diane Morcom



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John Key



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The Cabinet

Note: All Ministers are members of the Executive Council

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Career Services assists in the achievement of government's education, training and employment goals. It provides high quality information, advice and guidance services which help people make informed career decisions.



Child, Youth and **Family**

National Office

Bowen State Building Bowen Street P O Box 2620, Wellington Phone: (04) 918-4100 Fax: (04) 918-9299 0508 Family (0508 326 456) www.cyf.govt.nz

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General Manager, Operations Lorraine Williams

General Manager, Quality **Assurance**

Bernadine Mackenzie

General Manager, Strategy and **Systems**

Derek Gill

General Manager, Workforce Development

Jo Mika-Thomas

Director, IT

Mark Henderson

Director, Finance

Ian Richards

Chief Social Worker Marie Connolly (Dr)



The Office of the Children's **Commissioner**

Office of the Children's Commissioner

12th Floor, 86-90 Lambton Quay Box 5610 Wellington New Zealand Phone: (04) 471-1410 or 0800 A CHILD Fax: (04) 471-1418

children@occ.org.nz www.occ.org.nz

Commissioner

Dr Cindy Kiro

The Children's Commissioner represents the interests, rights and welfare of all children. The Commissioner is guided by the provisions of the Children's Commissioner's Act 2003.



Civil Aviation Authority of New Zealand

Te Mana Rererangi Tūmatanui o Aotearoa

Aviation House, 10 Hutt Road

Petone

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General Manager Personnel Licensing and Aviation Services Graeme Harris

Chief Legal Counsel Leslie MacIntosh

Head of Professional Standards Rick Bulger

Head of Business Planning and Reporting

Peter Lechner

Chief Finance Officer

David Hyland Arthur Devitt

The Civil Aviation Authority of New Zealand (the "CAA") was established under the Civil Aviation Act 1990 as

a Crown entity with the prime objective of undertaking activities which promote civil aviation safety, security and other functions in a way that contributes to the aim of achieving an integrated, safe, responsive, and sustainable transport system.

Specific functions include:

- monitoring adherence, within the civil aviation system, to safety and security, access and mobility, public health, and environmental sustainability
- performing entry and exit control over participants in the civil aviation system reviewing the functioning of the civil aviation system, including the investigation of incidents and some accidents
- providing information and advice with respect to civil aviation, and fostering appropriate information and education programmes to promote the above objective.
- · providing civil aviation related policy advice.

Staff Number: 172





Civil Defence & Emergency Management, Ministry of Te Rākau Whakamarumaru

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Director John Hamilton

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Phone: (03) 379-0294 or (03) 379-5224, Fax: (03) 379-5223

The Ministry develops and manages the framework of legislation, procedures, guidelines, awareness and understanding through which New Zealand communities and organisations manage the risks they live with. The focus is on identifying and reducing risks posed by hazards, developing operational capabilities that are prepared for and are able to, respond to an emergency and manage the recovery activities in the

aftermath of an emergency.



Clerk of the House of Representatives, Office of the

Wellington

Parliament Buildings Wellington Phone: (04) 471-9999 Faxes: (04) 473-2439 (Clerk); (04) 473-1034 (Hansard);

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Clerk-Assistant (Select Committees)

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Manager, Corporate Services

Peter Carr

Clerk-Assistant (Reporting Services)

Wynne Price

Clerk-Assistant (Legal Services)

Debra Angus

Provides constitutional and administrative services needed for meetings of the House of Representatives and its committees.



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Telecommunications Commissioner

Douglas Webb

Cease and Desist Commissioners

Terence Stapleton

General Manager

Geoff Thorn

Fair Trading Branch, Director

Deborah Battell

Business Competition Branch,

Director

Glenn McDonald

Networks Branch, Director

Michael Clark

Legal Services Branch,

General Counsel

Peter R. Taylor

Corporate Services Branch, Director

Glen Maguren

Economics Services Branch,

Chief Economist

Mike Pickford

Communications Manager

Kate Camp

The Commerce Commission was established under the Commerce Act 1986 and is a Crown entity under Schedule Four of the Public Finance Act 1989.

The Commission exists to enforce a number of general and specific regulatory regimes set out in the

Commerce Act 1986, Fair Trading Act 1986, Electricity Industry Reform Act 1998, Dairy Industry Restructuring Act 2001, Telecommunications Act 2001 and Credit Contracts and Consumer Finance Act 2003.

The Commission's enforcement activities cover investigations, adjudication, litigation and reporting. The purpose of the Commerce Commission is to promote dynamic and responsive markets so that New Zealanders benefit from ompetitive prices, better quality and greater choice.

Staff Number: 160



Office for the **Community and Voluntary Sector**

Tari mō te Rāngai ā-Hapori, ā-Tūao

Wellington

Ministry of Social Development Level 2, West Block, Charles Fergusson Building **Bowen Street** PO Box 1556 Phone: (04) 918-9555

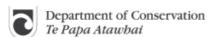
Fax: (04) 913-3080 Email: ocvs@msd.govt.nz Website: www.ocvs.govt.nz

Director

Brenda Ratcliff

The Office for the Community and Voluntary Sector (OCVS) exists to address over-arching issues affecting the community and voluntary sector and to raise the profile of the sector within government. It works across government, drawing on good practice examples with the aim of achieving excellent relationships between government agencies and community, voluntary and Maori organisations.

The work of the OCVS is influenced by the Statement of Government Intentions for an Improved Community-Government Relationship and the Government Policy on Volunteering. The OCVS helps support a society with a high level of volunteering where the many contributions people make to the common good through volunteering and fulfilment of cultural obligations are actively supported and valued. The OCVS also provides support and advice to the Minister for the Community and Voluntary Sector.



Conservation, **Department of** Te Papa Atawhai

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Organisational Development and Support

- Finance & Facilities Management
- Technology Solutions
- Knowledge Management
- Human Resources
- Legal
- Risk Management
- Communications
- · Organisational Development

Early Childhood Development

Ngā Kaitaunaki Kōhungahunga

Early Childhood Development integrated with the Ministry of Education on 1 October 2003. Refer to the Ministry of Education for further information.



Education, Ministry of

Te Tāhuhu o te Mātauranga

Ministry's mission and education outcomes

Our analysis of New Zealand's education system identifies those factors that will contribute most to the achievement of the government's education goals and to the Ministry's mission

RAISING ACHIEVEMENT AND REDUCING DISPARITY

The four major education sector outcomes we seek are:

- All New Zealanders with strong learning foundations
- High levels of achievement by all school leavers
- All New Zealanders engaged in learning throughout their lives and developing a highly skilled workforce

 Education making a strong contribution to our knowledgebase, especially in key areas of national development.

The Ministry's overall outcome focus and role

Our overall focus is on better learning for every New Zealander. Our work spans all stages of learning, from a child's initial learning to the adult becoming a lifelong learner. Research identifies three critical areas of influence:

- Teachers and the effectiveness of their teaching
- Parents, families and their role in supporting learning
- Providers who not only focus on overall achievement but also on strengthening teacher effectiveness and parent and community support.

With these three areas in mind, the Ministry works with the sector to:

- Ensure there are high expectations of what all students can and should achieve
- Create a system-wide focus on raising achievement for all students
- Promote evidence-based decisionmaking
- Promote transparency and openness of information
- Support effective alignment and connection between family, home and cultural backgrounds and learning processes.

The Ministry will continue to move towards a greater role in building the knowledge-base and capability of the sector.

We identify examples and evidence of good practice and make expected standards of achievement and effective practice more transparent. The Ministry monitors system and provider performance and intervenes in situations where there is risk of under performance or failure and where assistance is required. How the Ministry decides to act, to influence or to intervene must be based on informed judgement and high quality decision-making.

From 1 October 2003, Early Childhood Development (ECD) integrated with the Ministry to promote and encourage the development and provision of quality, accessible and appropriate early childhood services.

Throughout New Zealand there are Pākehā, Māori and Pasifika staff available to provide the following programmes:

- Parent support programmes
 Awhina Matua and Increased
 Participation. These programmes
 mostly focus on Māori and Pasifika
 families whose children are not
 attending early childhood
 education, with a view to raising
 their awareness of the importance
 of early childhood education and
 linking the children into new or
 existing services.
- License Exempt Support for parents to operate community early childhood groups for their children. Services provided include funding operational grants, providing resources and workshops and advice from Ministry of Education coordinators. We support general playgroups, Pasifika early childhood groups and Ngā Puna Kohungahunga/ Māori playgroups.
- Licensing and Chartering Support for community groups who wish to set up as licensed and chartered early childhood centres under the Education (Early Childhood Centres) Regulations 1998. We support general licensed centres, Pasifika licensed centres and Māori immersion licensed centres.
- Professional Development
 Programmes provide professional support for staff and management in licensed and chartered early childhood centres. The Ministry of Education offers a variety of programmes including those that focus on Māori immersion centres, and Pasifika licensed centres.
- The Ministry is responsible for managing the contract that delivers all training to Family Start Whanau Workers and is also responsible for training Family Start Whanau Workers to deliver the Ahuru Mowai and Born To Learn Curriculum.

· Parents as First Teachers. Trained parent educators share information, practical ideas and guidance to parents of children aged 0-3 years through a programme of regular home visits, using the Ahuru Mowai and Born to Learn curriculum. The Ministry manages contracts with a variety of community organisations that provide this service. The Ministry also provides a service developed for Māori children who are referred from the court cases related to the Domestic Violence Act and provides training for iwi providers and organisations for their delivery of this same programme.

Secretary for Education -Karen Sewell

Executive Officer to the CEO -

Simone Thompson Deputy Secretary, Strategy and

System Performance Rob McIntosh

Deputy Secretary, People and Business Capability Kristine Kilkelly

Deputy Secretary, Schooling Anne Jackson

Deputy Secretary, Early Childhood and Regional Education Rawiri Brell

Deputy Secretary, Special Education

Dr Barbara Disley

Deputy Secretary, Māori Aprvll Parata

Chief Internal Auditor -Jo McKeowen

MINISTRY OF EDUCATION OFFICES

NATIONAL OFFICE:

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Phone: (04) 463-8000 Fax: (04) 463-8001

TeachNZ

Call-Free: 0800 832-246

Special Education Call-Free: 0800 622 222

General E-mail Enquiries: enquiries.national@minedu.govt.nz

Special Education E-mail Enquiries

special.education@minedu.govt.nz Website: www.minedu.govt.nz

NORTHERN REGION

Local Offices

Whangarei

The Money Factory 10 Awaroa River Road P O Box 911, Whangarei Phone: (09) 436 8900 Fax: (09) 436 8901 E-mail: enquiries.whangarei@ minedu.govt.nz

Auckland:

Eden 5, Cnr Edwin St and Normanby Rd, Mt Eden Private Bag 92-644, Symond Street, Auckland Phone: (09) 632-9400

Fax: (09) 632-9401

E-mail: enquiries.auckland@

minedu.govt.nz

Special Education Offices

Tai Tokerau District Office

The Money Factory 10 Awaroa River Road P O Box 911, Whangarei Phone: (09) 436 8900 Fax: (09) 436 8902

Northwest District Office

129-155 Hurstmere Road P O Box 33 137, Takapuna North Shore City, Auckland Phone: (09) 487 1100 Fax: (09) 487 1187

Manukau District Office

492 Great South Road P O Box 22-420, Otahuhu Auckland Phone: (09) 270 4489

Fax: (09) 270 2531

Auckland City District Office

Eden 5, Cnr Edwin St and Normanby Rd, Mt Eden Private Bag 92-644, Symond Street, Auckland

Phone: (09) 632-9400 Fax: (09) 632-9401

CENTRAL NORTH REGION

Local Offices

Hamilton

150 Victoria Street

Private Bag 3011, Hamilton Phone: (07) 858-7130 Fax: (07) 858-7131

E-mail:

enquiries.hamilton@minedu.govt.nz

Level 4, 1144 Pukaki Street P O Box 1749, Rotorua Phone: (07) 349-7399 Fax: (07) 349-7398

E-mail:

enquiries.rotorua@minedu.govt.nz

Napier

19 Bower Street, P O Box 147 Phone: (06) 833-6730 Fax: (06) 833-6731 E-mail:

enquiries.napier@minedu.govt.nz

Special Education Offices

Waikato District Office

Ken Browne Drive, P O Box 774

Hamilton

Phone: (07) 850 8880 Fax: (07) 850 8998

Bay of Plenty East District Office

Level 3, Regency House 1 Elizabeth Street, Tauranga Phone: (07) 571 7800 Fax: (07) 571 7864

Poutama Pounamu Education **Research & Development Centre**

C/- Welcome Bay School, J Block 309 Welcome Bay Road, Tauranga

Phone: (07) 544-3581 Fax: (07) 544-0723

Bay of Plenty West District Office

Level 3, 1144 Pukaki Street PO Box 701, Rotorua Phone: (07) 348-5145 Fax: (07) 349-2560

Gisborne District Office

2nd Floor, Rockforte Tower Building Corner Gladstone Road & Grey Street PO Box 658, Gisborne Phone: (06) 868-0120 Fax: (06) 868-0121

Hawke's Bay District Office

Heretaunga House, Corner Warren Street & Lyndon Road PO Box 1248, Hastings Phone: (06) 870-9750

Fax: (06) 870-9789

CENTRAL SOUTH REGION

Local Offices

Wanganui

93 Ingestre Street, Private Bag 3012, Wanganui Phone: (06) 349-6300. Fax: (06) 349-6301

E-mail: enquiries.wanganui@minedu.

Lower Hutt

Level 2, 19 Market Grove PO Box 30177 Lower Hutt Phone: (04) 463-8699 Fax: (04) 463-8698

E-mail: enquiries.wellington@

minedu.govt.nz

Special Education Offices

Taranaki District Office

Level 4, Tasman Towers 52-58 Gill Street, P O Box 8158 **New Plymouth** Phone: (06) 758-7858 Fax: (06) 758-4135

Central District Office

Corner Fitzherbert Ave & Ferguson Street, P O Box 758 Palmerston North Phone: (06) 358-3026 Fax: (06) 358-9590

Greater Wellington District Office

Level 2, 19 Market Grove PO Box 30177 Lower Hutt Phone: (04) 570 3666 Fax: (04) 570 3667

SOUTHERN REGION

Local Offices

Nelson

Level 2 Aon House 241 Hardy Street, P O Box 282 Nelson

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Christchurch

39 Princess Street, Private Box 2522, Christchurch Phone: (03) 378-7300

Fax: (03) 378-7308 E-mail: enquiries.christchurch@

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Dunedin

414 Moray Place, P O Box 1225 Dunedin

Phone: (03) 471-5200 Fax: (03) 471-5201

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Invercargill

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Special Education Offices

Marlborough/Nelson/West Coast **District Office**

Level 3, Aon House, 241 Hardy Street P O Box 282, Nelson Phone: (03) 546-3470 Fax: (03) 539-1501

Canterbury District Office

39 Princess Street Private Box 2522. Christchurch Phone: (03) 378 7300

Fax: (03) 378 7302

Otago District Office

Public Trust Building 414 Moray Place, P O Box 5147 Dunedin

Phone: (03) 477-8610 Fax: (03) 479-0541

Invercargill District Office

190 Forth Street, P O Box 887

Invercargill

Phone: (03) 218-2442 Fax: (03) 218-2171



Education Review Office Te Tari Arotake Mātauranga

Wellington

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Fax: (04) 499-2482 Email: info@ero.govt.nz

Chief Review Officer

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Jeremy France (acting)

National Manager Public Affairs Jenny Clark

The Education Review Office (ERO) reports publicly on the quality of education in all New Zealand schools and early childhood education services, including private schools, kura kaupapa Māori (Māori language immersion schools) and kohanga reo (Māori language early childhood aroups).

This involves reviewing and evaluating all aspects of school and early childhood services including the quality of teaching, the quality of students' learning, and the role of management and elected school trustees. Excellence in education for New Zealand children is a high priority for the New Zealand Government. ERO's findings help boards of trustees and managers with policy development and decision making for their own schools and services, and contribute to high quality decisions for students' education by government policy makers.

ERO has approximately 170 review officers in its 10 offices nationwide. Te Uepū-ā-Motu, ERO's specialist Māori education unit, works from Corporate Office, as does the Homeschool Unit. The specialist Pacific Islands education unit, Moana Pasifika, is based in the Auckland office.